



Brood & Spelen

Lunch break information Glashorst

Organization

The organization of the lunch break is in the hands of 'Brood & Spelen'. The 'Brood & Spelen' school coordinator is your contact person for everything that has to do with the lunch break. You can contact him/her for all your questions, comments and complaints. The school coordinator can be reached by telephone on 06-10994744 or by e-mail at glashorst@broodspelen.nl. Administrative and financial handling of the lunch break and all personnel administration is handled by the main office. The office can be reached by telephone on Monday to Friday from 8.30 am to 4.30 pm on 033-2588684 or via administratie@broodspelen.nl.

Subscription services

On your school we work with a subscription form (fixed days or flexible days weekly) or on the basis of occasional care.

Rates:

Registration per child:	€ 7,50
Subscription:	€ 2,75 per lunch break
Occasional:	€ 3,25 per lunch break

Rules for children

To ensure that the lunch break runs smoothly, there are a number of rules that every child must adhere to:

- When the children enter the room, they sit down quietly, listen to the employee and wait until everyone is there.
- The children eat their sandwich calmly, stay seated while eating and help clean up afterwards.
- The children stay in the schoolyard and play in the designated part of the school area.
- Problems can be solved by talking about them. If the problem is too big, you call the employee.

General agreements

- The children wash their hands before eating and are given the opportunity to go to the toilet.
- The children sit at the table and start eating together.
- It is expected from the children to eat at least one sandwich from his or her lunch.
- Parents who object to this can make this known to the school coordinator of 'Brood & Spelen'. Uneaten sandwiches go back into the lunch box.
- Going to the toilet is possible with permission from the employee.
- If a parent/guardian wants to pick up his/her child during the lunch break, this must be done in accordance with the school coordinator.
- Children are not allowed to leave during the lunch break without permission from the school coordinator and parent/guardian. This must be communicated to the school coordinator by phone.
- If a child falls ill or has an accident, the teacher and/or management will be notified. In consultation it will be decided whether the parents/guardians will or will not be contacted.



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The lunchbox

The children are supposed to bring their own food and drinks. It is desirable that the children bring a responsible and nutritious lunch. Candy, cookies, chips, soft drinks and energy drinks are not allowed during lunch break. The employee sees to it that the children eat well, but it is not their responsibility to make the children consume all sandwiches provided.

Registration

All children who join the lunch break must be registered with 'Brood & Spelen'. Registration at 'Brood & Spelen' is digital. You can register your child(ren) on our website www.broodspelen.nl.

Parent app

We make use of the 'Brood & Spelen' parent app. This allows you, among other things, to report absence (normal absence or illness), to submit an occasional day and to and/or submit an exchange day. When you register your child with us, you will receive the login details for the app. You can download the app for Apple in the App Store and for Android in the Google Play Store under the name 'Brood & Spelen ouderapp'.

Change or termination

Subscriptions can only be changed or cancelled by sending an email to administratie@broodspelen.nl. We have a two weeks' notice policy.

Exchange

A subscription day may be exchanged within 7 days. Please pass this on via the parent app. A day off or a day on when there is no lunch break (for example due to a study day or school trip) can never be exchanged.

Illness

In case of absence on a subscription day due to illness, the agreed subscription costs will be charged as usual. Parents need to report that their child is ill via the parent app (always choose for the type "ill"). If a child is ill for more than 7 days, the sick days will be credited from the eighth day onwards.

Occasional day or absence

Please report your child digitally before 9 am the same day, either via the app or through our website, if they need an occasional day or if they are absence.

Invoicing

Parents/guardians receive an invoice via e-mail six times a year. If agreed upon, payment is made through a recurring direct debit. If parents/guardians have chosen to make manual payments, they must ensure that the invoiced amount (including the € 12,50 administration fee) is paid on time before the due date mentioned on the invoice.

Terms and Conditions

Our terms and conditions apply to the lunch break. You can find these on our website www.broodspelen.nl.